



## LIBRARY BOARD OF TRUSTEES

### AGENDA

THURSDAY, OCTOBER 27, 2022

## LIBRARY BOARD OF TRUSTEES REGULAR MEETING – 7:00 PM

MEETING PARTICIPATION INFORMATION CAN BE FOUND AT THE END OF THE  
AGENDA

CIVIC CENTER MEETING HALL  
WILLIAM H. MENDENHALL COMMUNITY ROOM  
1016 S. LIVERMORE AVENUE

Richard K Hunt, Chair  
Mini Chopra, Vice Chair  
Mariana Guzzardo, Board Member  
Lainie Pascall, Board Member  
Arthur Pontau, Board Member

## 1. CALL TO ORDER

### ROLL CALL

Mariana Guzzardo, Board Member

Lainie Pascall, Board Member

Arthur Pontau, Board Member

Mini Chopra, Vice Chair

Richard Hunt, Chair

## 2. CITIZENS FORUM

- In conformance with the Brown Act, no action can occur on items presented during Citizens Forum.
- To provide public comment, please submit a speaker card. When your name is called, walk to the lectern to address the Library Board of Trustees.
- Comments are limited to a maximum of 3 minutes per person, per item. The Chair may reduce the amount of time based on the number of persons wishing to speak.
- Citizens Forum will conclude after 30 minutes; however, if there are additional speakers, Citizens Forum will reconvene after Matters for Consideration.

## 3. CONSENT CALENDAR

Consent Calendar items are considered routine and are acted upon by the Library Board of Trustees with a single action. Members of the audience wishing to provide public input must submit a speaker card.

### 3.1 Approval of draft minutes - September 22, 2022 Library Board of Trustees

**Recommendation:**

Staff recommends the Board approve the draft minutes.

**Staff Report**

**Attachments:**

1. [Draft Library Board of Trustees Meeting Minutes - September 22, 2022](#)

### 3.2 Approval of the 2023 Library Board of Trustees meeting calendar

**Recommendation:**

Staff recommends the Board approve the 2023 meeting calendar.

**Staff Report**

**Attachments:**

1. [Proposed 2023 Library Board of Trustees Meeting Calendar](#)

## 4. MATTERS FOR CONSIDERATION

### 4.1 Discussion and feedback related to the 2023 Library Board of Trustees update to the City Council

**Recommendation:**

Staff recommends that the Board determine what information they would like to present to the City Council for the Board's Annual Update on January 23, 2023.

## **Staff Report**

### 4.2 Review of the Library's Registration Policy

**Recommendation:**

Staff recommends that the Library Board of Trustees review the Registration Policy and give input on suggested changes.

**Staff Report**

**Attachments:**

1. [Registration Policy](#)

### 4.3 Report related to ongoing statistics for the month of September 2022

**Recommendation:**

Staff recommends the Board receive the report in the agenda packet on statistics for the month of September 2022.

**Staff Report**

**Attachments:**

1. [September 2022 Statistics](#)
2. [Highlighted Statistics - Month of September - Five Year Comparison](#)

### 4.4 Report related to ongoing activities for the month of September 2022

**Recommendation:**

Staff recommends the Board receive the report in the agenda packet on activities for the month of September 2022.

**Staff Report**

**Attachments:**

1. [September 2022 Programs and Activities](#)

## **5. BOARD MEMBER REPORTS AND MATTERS INITIATED BY LIBRARY DIRECTOR AND BOARD MEMBERS**

### **6. ADJOURNMENT**

To a special Library Board of Trustees meeting on Thursday, December 8, 2022 at 7:00 PM, William H. Mendenhall Community Room, Civic Center Meeting Hall, 1016 S. Livermore Avenue.

### **7. HOW TO PARTICIPATE IN THE BOARD MEETING**

You can participate in the meeting in a number of ways:

**Citizens Forum** is an opportunity for the public to speak regarding items not listed on the agenda. Speakers are limited to a maximum of 3 minutes per person. To address the Library Board of Trustees, you must submit a speaker card to the liaison prior to the start of that item. You should be aware that the Library Board of Trustees is prohibited by State law from taking action on any items that are not listed on the agenda. However, if your item requires action, the Board may place it on a future agenda or direct staff to work with you and/or report to the Board on the issue.

**Other Agenda Items** are also open for public input including Consent Calendar or Matters for Consideration items. These comments are also subject to the 3-minute limit.

**Special Meetings, Workshops** - The public will have the opportunity to address the Library Board of Trustees regarding the item that is the subject of the special meeting or workshop. Public comments are limited to a maximum of 3 minutes per person.

### **Submission of Comments Prior to the Meeting:**

**Email Comments** may be submitted by the public to the Board liaison ([LibBoardPubComments@livermoreca.gov](mailto:LibBoardPubComments@livermoreca.gov)). Items received no later than 12:00 pm on the day of the meeting will be provided to the Library Board of Trustees and available on the City website prior to the meeting. These items will NOT be read into the record.

**eComments** may be submitted by the public using the eComment link [here](#). Comments may be up to 1000 characters in length and will be accepted up until 6:00 pm the day of the meeting. These items will NOT be read into the record and are viewable by the Library Board of Trustees and the public upon submittal.

### **Submission of Comments During the Meeting:**

Speakers are limited to a maximum of 3 minutes per person. To submit a comment, you must complete a speaker card for each item. Speaker cards are available in the Civic Center Meeting Hall lobby. Indicate on the card the item number you wish to comment on and submit the card directly to the liaison prior to the start of the item. You should be aware that the Board is prohibited by State law from taking action on any items that are not listed on the agenda. However, if your item requires action, the Board may place it on a future agenda or direct staff to work with you and/or report to the Board on the issue.

If you would like to deliver written materials to the Library Board of Trustees as part of your public comments, please provide 8 copies to the liaison with your speaker card.

The **Library Board of Trustees Agenda and Agenda Reports** are prepared by City staff and are available for public review a minimum of 72 hours prior to the meeting at the 1016 South Livermore Avenue, Livermore. The Agenda is also available on the City's website, <http://livermoreca.gov/agenda>.

Under Government Code §54957.5, any supplemental material distributed to the members of the Library Board of Trustees after the posting of this agenda will be available for public review at 1052 South Livermore Avenue, Livermore, and included in the agenda packet available on the City's web site at <http://livermoreca.gov/agenda>.

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (CODIFIED AT 42 UNITED STATES CODE SECTION 12101 AND 28 CODE OF FEDERAL REGULATIONS PART 35), AND SECTION 504 OF THE REHABILITATION ACT OF 1973, THE CITY OF LIVERMORE DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, ANCESTRY, SEX, DISABILITY, AGE OR SEXUAL ORIENTATION IN

THE PROVISION OF ANY SERVICES, PROGRAMS, OR ACTIVITIES. TO ARRANGE AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CONTACT THE ADA COORDINATOR AT [ADACOORDINATOR@LIVERMORECA.GOV](mailto:ADACOORDINATOR@LIVERMORECA.GOV) OR CALL (925) 960-4170 (VOICE) OR (925) 960-4104 (TDD) AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE MEETING.